|  |  |
| --- | --- |
| **GSL_logo_with strapline** | F:\SAG\Conferences\VMSG_Cambridge 2011\Logos\Min Soc.TIF |

****

**Student Travel Bursary**

The *Volcanic and Magmatic Studies Group* welcomes applications for travel funding (up to **£500**) from doctoral researchers who wish to **present their work at a national or international conference/workshop** (either as virtual or in-person attendance), carry out **fieldwork** for their research, or travel to **use laboratory facilities in the UK or overseas** (please note only travel costs are eligible, not instrument time or bench fees).

**Statement of Intent**

VMSG Student Bursaries are intended to support students:

1) Affected by unforeseen circumstances that have impacted the direction or scope of the research project or the use of funding.

2) Who do not have access to other sources of research funding, or whose funds are limited in a way that restricts their opportunities.

3) To exploit new opportunities that will extend and build on their primary PhD research, beyond their budgeted project.

**To apply:**

* Please fill in this application form, describing the rationale for the proposed activities, the importance of this for your research goals, and how this fund would enable activities that otherwise would not be possible.
* Applications should be sent to the Awards and Bursaries Officer (contact details on the VMSG website)
* Applications must be submitted electronically and be received by the deadline of 23.59 hrs on either:

**ROUND 1: 15 March** for travel between 1 May of the same year and 30 April of the following year) or

**ROUND 2: 15 September** for travel between 1st November and 31st October of the following year).

**Eligibility Criteria**

To be eligible to apply for a student travel bursary from *VMSG* an applicant must fulfil the following criteria:

* Be enrolled in a PhD programme at a UK or Irish University
* Have given either an oral or poster presentation at a *VMSG* annual meeting prior to the application deadline in the round in which funding is requested.
* Not previously been awarded a *VMSG* student travel bursary
* The application is for a forthcoming conference/workshop, lab work or fieldwork. No retrospective applications will be considered.
* If you are applying for a conference, you must submit a draft abstract with your application (even if this is not yet submitted to the conference)
* The research topic falls within the remit of *VMSG*.
* Grants are non-transferable and must be used for the purpose stated on the submitted form. Awardees who are unable to use the award for the purpose set out in their application must relinquish it.
* Preference will be given to students who are members of one of the *VMSG* parent societies, the [*Mineralogical Society*](http://www.minersoc.org/) or [*Geological Society*](http://www.geolsoc.org.uk/) *of London*.

**APPLICANT DETAILS**

**Name**

|  |
| --- |
|       |

**Affiliation**

|  |
| --- |
|       |

**When did you start your doctoral studies? [Month/Year]**

|  |
| --- |
|       |

**Have you previously received bursary funding from VMSG? [If yes, please provide details]**

|  |
| --- |
|       |

**Address**

|  |
| --- |
| **Department:**      **University:**      **Street:**      **City:**      **Post Code:**      **Country:**       |

**Email**

|  |
| --- |
|       |

**Society Membership**



**Membership Number** (if applicable)

|  |
| --- |
|       |

**TRAVEL INFORMATION**

**Type of application**

**[Workshop, Conference or Fieldwork]**

|  |
| --- |
|       |

**Location**

**[Name of Workshop or Conference if applicable]**

|  |
| --- |
|       |

**Dates**

|  |
| --- |
|       |

**CASE FOR SUPPORT**

**Please summarise the relevance and importance of the proposed conference, fieldwork or labwork in progressing your studies?** [100-200 words]

|  |
| --- |
|       |

**What outcomes do you anticipate coming from the proposed activities? These can be either academic (e.g., knowledge advance or technological innovation) or in the context of your own professional or skills development.** [100-200 words]

|  |
| --- |
|       |

**Please describe how your application fits within one or more of the areas outlined in the Statement of Intent (above) and how receipt of the VMSG Student Bursary will enable aspects of your research that would otherwise not be possible** [100-200 words]

|  |
| --- |
|       |

**Remember, please attach a draft abstract for your conference/workshop presentation (if applicable) to your application to be considered for funding.**

**BUDGET**

**Total cost of the activity**

|  |  |
| --- | --- |
| **Travel £****Accommodation £****Subsistence £****Registration (if applicable) £****TOTAL £** |       |

**Please provide a short justification of the proposed expenditure**

|  |
| --- |
|       |

**Current funding**

**Please provide details of all funding attached to your current position, and outline how the proposed expenditure fits within the context of your wider past and planned research budget over the whole course of your PhD**

|  |
| --- |
|       |

**Do you have any other financial support for the proposed activity?**

**Please indicate what other sources of money you have available to support this fieldwork, and any pending applications to other societies and associated special interest groups.**

|  |  |
| --- | --- |
| **£** |       |

**Source(s)**

|  |
| --- |
|       |

**Amount of Support Sought from VMSG**

**[up to £500]**

|  |  |
| --- | --- |
| **£** |       |

 **Previous Meetings**

**Please list previous years of VMSG meetings attended and presentation titles, and the format of that presentation (poster/oral)**

|  |
| --- |
|       |

**Have you attended an international conference/workshop already?**

**Please provide details of the conference and whether you gave a presentation (poster/oral)**

|  |
| --- |
|       |

**DECLARATION**

On accepting a *VMSG* travel bursary, successful applicants agree to the following:

* Complete a thorough risk assessment for the travel. This must be approved by the institution at which you are enrolled prior to travel.
* Bursaries will not typically be paid in advance *(N.B. only in exceptional cases will monies be released early via approval from the VMSG Hon. Treasurer, and on submission of appropriate receipts).*
* The *VMSG* logo must be visible on the presentation to indicate our support of your work. This can be downloaded from the VMSG website.
* The bursary reimbursement form must be completed and submitted electronically to the *VMSG* Treasurer ***within three months*** of return from the activity. *(N.B. failure to deliver a report within this time may result in withdrawal of the bursary offer).* Please contact the VMSG treasurer for this form.
* Attached to this form must be a short report on your presentation. This report should be ***one A4 side*** including a ***photo***. This should be in *.doc*, *.docx* or *.pdf* format.
* Reimbursement will be via electronic bank transfer **only**, to a UK bank account, and will only be released once a report and receipts have been submitted. Funds can be repaid to universities in addition or instead of individuals, if required.
* By submitting a report and photo, you agree to its publication on the *VMSG* website and newsletter.

**Signature**

**[Click on the box to insert your digital signature]**

|  |
| --- |
|  |

**Date**

|  |
| --- |
|       |

**Your supervisor must complete the supporting statement below. The application will not be considered unless this statement has been completed.**

**DOCTORAL SUPERVISOR**

**Name**

|  |
| --- |
|       |

**Affiliation & Position**

|  |
| --- |
|       |

**Email**

|  |
| --- |
|       |

**Supporting Statement**

**[Please provide a brief statement detailing the benefits of the fieldwork, laboratory visit, or conference/workshop attendance, and why this would otherwise not be possible without funding support]**

|  |
| --- |
|       |

**Signature**

**[Click on the box to insert your digital signature]**

|  |
| --- |
|  |

**Date**

|  |
| --- |
|       |